



Frequently Asked Questions : Management Information System Section

Q. [How to check the status of Special Rate/Deal Proposal ?](#)

Ans. : Status of special rate/scheme can be checked from Special Rate Approval in Distributors Reports.

Q. [Where should I check stockist appointment format & latest price list ?](#)

Ans : Both are updated in SPINE in format option under MIS head.

Q. [How much time is required in updation of new stockist or modification of existing Stockist data ?](#)

Ans : New stockist details will be uploaded in SPINE within 24 hours after the receipt of all necessary supporting documents (i.e. Vat and DL Copies) .

Q. [How should I update the stockist stock and Doctor prescription ?](#)

Ans. Kindly refer to the SOP in Format option under MIS head in SPINE .

“ For further assistance on the above listed areas , Kindly contact the MIS Section .”