



ACCOUNTS SECTION

- Timely Processing & Remittance the Expenses of Domestic Operation Personnel's and vendors related to DMSD (Passing & Verifications of the Vouchers).
- Disbursement of Loans / Imprest to Domestic Operation Personnel's.
- Maintenance of Accurate and Updated ledger Accounts of Domestic Operation.
- Project Automation: Training of the Domestic Operation of On-line Expenses claim Entries in SPINE.
- Updating / Checking the Master data of Domestic Operation / Station Combination Updation in SPINE.