



## **Distribution Section**

- Defining Systems for the Conduct of Business.
- Processing of Purchase Orders of Distributors/Stockists.
- Processing of sales Inputs as Plan received from PMT.
- Facilitating the Distribution & Re-distribution of Sales Inputs.
- Maintain a data of all return by Distributor.
- Inventory Management.
- Debtors Management.
- Customer Relationship Management with Distributors and Field Personnel.
- Co-ordinating with the Vendors who are lending services to us .
- Processing of mobile usage bill from Reliance Communications on monthly basis  
& vendors accounts reconciliation on monthly basis.